



## Ambassador Program Application

**\$25 Application Fee**

Name	
Title	
Business	
Business Street Address	
Business City, State, Zip Code	
Work Phone	
Cell Phone	
Email	
Birth Month and Day	
# of Years at Employment	

1. During which hours are you available for volunteer assignments?  
 Weekday mornings       Weekday afternoons       Weekday evenings

2. Which areas you are interested in volunteering?  
 Coffee Card Exchanges (8:30-9:30 am)  
 Business After Hours (5:00-7:00 pm)  
 Ribbon Cuttings, Grand Openings (times vary)  
 Annual Events – Christmas Parade, Taste of Wayne, Legacy Dinner  
 Recruiting New Members  
 Public Forums  
 Lunch N’ Learns (11:30 am – 1:00 pm)  
 Quarterly Membership Breakfast/Luncheons

3. Briefly describe how you feel your participation would contribute to the mission and goals of the Ambassador Program:

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**Code of Conduct**

The Wayne County Chamber of Commerce is proud of its Ambassadors and is confident that you will conduct yourself in a professional, businesslike manner. No written list of rules or procedures can be complete – or can substitute for good judgment. However, for the protection of the Chamber's property, business interests, and Ambassadors, there are guidelines that must be followed. If your conduct should become unacceptable, you will be advised about the situation and corrective action will follow when considered appropriate.

The purpose of this document is to acknowledge the standards and measures of conduct by which Ambassadors will be held by the Chamber and by each other.



Please initial next to the following items that you have read, understand, and agree with the following expectations of being an Ambassador:

- \_\_\_\_\_ I will carry out the mission of the Ambassadors and represent the Wayne County Chamber of Commerce in a professional manner, including abiding by a “business casual” or nicer dress code when serving as Ambassador.
- \_\_\_\_\_ I am committed to growing the Wayne County Chamber of Commerce membership through membership prospect referrals.
- \_\_\_\_\_ I will demonstrate respect for the community, other businesses, and each other.
- \_\_\_\_\_ I will be informed about the events, activities, and work of the Wayne County Chamber of Commerce, and work to engage new members into the offerings of the Chamber.
- \_\_\_\_\_ I will ensure that my company remains in good standing with the Wayne County Chamber of Commerce.
- \_\_\_\_\_ I will attend monthly Ambassador Meetings.
- \_\_\_\_\_ I will work to meet the requirement of 75% attendance at Chamber events.
- \_\_\_\_\_ My employer is aware of my time commitment and involvement as an Ambassador and supports me in making the necessary commitment of time.

**Ambassador Program Mission:** *To support, promote, and embrace the Wayne County Chamber of Commerce in its mission of fostering a vibrant economic environment for members and individuals in the Wayne County area.*

**Ambassador Pledge** - I understand that participation in the Ambassador Program includes the following commitments:

1. Complete Ambassador Training Seminar.
2. Attend monthly meetings (one-hour meetings) at the Chamber or as needed.
3. Inform members of upcoming events, canceled events & event host opportunities.
4. Read & Respond to all Chamber Communications.
5. Maintain a minimum of 200 points per quarter & 600 points per year.
6. Required 75% attendance of Chamber events.

By submitting this application, I affirm that the facts set forth in it are true and complete. I also affirm that I am willing and able to make the time commitment required. The Wayne County Chamber of Commerce has permission to use photos taken of me for marketing and publicity use.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Employer Agreement** - As the employer of \_\_\_\_\_, I endorse his/her participation in the Wayne County Chamber of Commerce Ambassador Program and understand the time commitment involved.

\_\_\_\_\_  
Employer Signature

\_\_\_\_\_  
Date